

## Enford Telephone Directory

We have been asked to update the Enford Telephone Directory. However, we are aware that people may not want to have their details shared in this way, that the associated cost will not warrant a small number of entries and of the impact of the General Data Protection Regulation 2018.

To enable us to decide whether this exercise will be cost effective we need your help. If you want to have your details published in an updated version of the Enford Telephone Directory, please **email your details, as shown below** to [enfordnewsletter@gmail.com](mailto:enfordnewsletter@gmail.com) **by 1<sup>st</sup> May 2019**.

Please email your details as shown in the sample below				
Number (exclude STD code) and/or full mobile	Surname (Capitals)	Forename(s) or Initial(s)	Address (as much or as little as you want to see in the directory, excluding the county)	Postcode
345987 04444 777777 08888 555555	SAMPLE	H & K Harry Kate	House Name, 10 Street, This Place	NN1 2NN

- We will not be proof-reading the details given, so please ensure all numbering and spelling is correct before submitting your form.
- The decision whether to proceed with publication of a printed Directory will be taken at the Enford Newsletter Committee meeting in May 2019.
- The details you provide will not be shared with anyone except those on the Newsletter Committee and the printer, if we go to print. Of course, once the Directory is printed, it will be distributed in the same way as the Newsletter and the information contained therein will be publicly available.
- If the decision is not to proceed, any electronic records detailing names and addresses and any such paper records will be destroyed by the day following the meeting.
- Where the decision is to proceed, any electronic records detailing names and addresses and any such paper records will be destroyed immediately after the Committee have received the successfully printed copies of the Directory for circulation.
- There will not be an electronic version created.

**Enford Newsletter Committee**